



LOGGERFEST 2026
VENDOR BOOTH SETUP & TEARDOWN
MAY 15-17, 2026

Please review and follow the checklist below to ensure a smooth setup, operation, and teardown of your vendor booth during Loggerfest 2026.

EVENT DATES & TIMES:

Vendor Setup Begins:

Thursday, May 14 From 10:00AM-6:00PM

Friday May 15 from 9:00AM-12:00PM

Event Open to the Public:

Friday, May 15: 1:00PM - 7:00PM

Saturday, May 16: 9:00AM - 2:00PM

Vendor Teardown: Begins after 2:00PM on Saturday, May 16

Final Removal Deadline: End of day Monday, May 18

GENERAL SETUP (All Vendors):

- Arrive during designated setup time
- Check in with event staff upon arrival to receive Vendor Lanyards
- Have booth ready for the public before 1:00PM Friday
- Ensure booth setup does not block walkways or emergency access
- Secure all displays, signage, and equipment

OUTSIDE VENDOR BOOTHS:

- Ensure any tents/canopies are properly weighted and secured
- Protect any merchandise/valuables at the end of the day Friday. Surveillance cameras will be in use and police will have presence throughout the night for surveillance. It is the responsibility of the vendor to protect any valuables when the booth is not attended. GFKACC & Loggerfest are not responsible for any stolen/missing items.
- Keep all equipment within the assigned booth space

INSIDE VENDOR BOOTHS:

- Keep all equipment within the assigned booth space
- Do not tape, nail, or attach items to walls, floors, or ceilings
- Use floor-safe display materials
- Keep fire exits and aisles clear at all times
- If you are in need of electrical access, please be sure to supply your own extension cords and power strips. Electric outlet access is limited, so please notify us in advance if you are in need of it.

TEARDOWN:

- Begins after 2:00PM on Saturday, May 16
- Please remove trash from your booth area before departure

- Have all items removed by end of day Saturday

QUESTIONS OR SPECIAL REQUESTS:

For questions, special setup needs, or requests for late removal approval, please contact:

- **Email:** fkloggerfest@gmail.com
- **Event Chair:** Macey Thibodeau
- **Phone:** 207-231-2630

PLEASE NOTE: ABSOLUTELY NO COOLERS WILL BE ALLOWED AT THE VENUE, INSIDE OR OUTSIDE

Thank you for participating in Loggerfest 2026! We appreciate your time and presence during our event, and hope to see you back next time! Please direct any comments or concerns to our email address listed above. Should you have any questions during the event itself, you may contact the Event Chair at the phone number listed above.